

## Information Sheet – Types of DBS Disclosure

### There are 3 types of criminal record checks processed by the DBS

#### Standard Disclosure

The standard check is available for duties, positions and licences included in the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975. A standard level certificate contains details of all spent and unspent convictions, cautions, reprimands and final warnings from the Police National Computer (PNC) which have not been filtered in line with legislation.

#### Enhanced Disclosure

The enhanced check is available for specific duties, positions and licences included in both the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 and the Police Act 1997 (Criminal Records) regulations. For example, regularly caring for, training, supervising or being solely in charge of children; specified activities with adults in receipt of health care or social care services. An enhanced level certificate contains details of all spent and unspent convictions, cautions, reprimands and final warnings from the Police National Computer (PNC) which have not been filtered in line with legislation as well as a check of information held by police forces.

#### Enhanced Disclosure with Barred List check(s)

The enhanced check with barred list check is only available for those individuals who are carrying out 'Regulated Activity' and a small number of positions listed in the Police Act 1997 (Criminal Records) regulations. An enhanced level certificate with barred list check(s) contains details of all spent and unspent convictions, cautions, reprimands and final warnings from the Police National Computer (PNC) which have not been filtered in line with legislation, a check of information held by police forces and in addition will check against the barred lists for children and/or adults.

#### DBS adult first check

The DBS adult first service allows organisations to request a check of the adults barred list. Depending on the result, a person can be permitted to start work with vulnerable adults, under supervision, before a DBS certificate has been obtained.

The following criteria must be fulfilled before an adult first check can be requested:

- The position must require a criminal record check by law;
- The position must be eligible for access to the DBS adults barred list;
- The organisation must have requested a check of the DBS adults barred list on the application form.

The DBS reply to an adult first check will advise either:

- The registered body must wait for the DBS certificate, or
- No match exists for this person on the current adults barred list.

If the registered body is advised that it must wait for the DBS certificate, the details provided may have indicated a match on the DBS adults barred list. However, further investigation is required to confirm this and the certificate should be awaited before an appointment decision is made.

Guidance and more information about adult first checks can be found at

<https://www.isaadultfirst.co.uk/guidance.aspx>

The DBS charge for the Disclosure service per application. Current fees can be found on the DBS website. However Disclosures are free of charge for volunteers that meet the DBS definition. **See Information Sheet – DBS definition of a volunteer, for more information.**