



Hire of Premises Agreement 2021 – Organisation

Name of Organisation:
Name, address and telephone number of the person responsible for the hire:
Purpose of Hire:
Date and Time of Hire:
Description of facilities to be hired e.g. Hall/Hall plus kitchen:
Special requests or arrangements:



Hire of Premises Agreement 2021 – Organisation

Deposit received/payable:

Amount:

Date:

Signature of payee:

Signature of Parish Priest/Administrator:

Balance received/payable:

Amount:

Date:

Signature of payee:

Signature of Parish Priest/Administrator:

Deposit returned:

Amount:

Date:

Signature of payee:

Signature of Parish Priest/Administrator:

I request the hire of the Premises and the date(s) and times and for the purpose set about above.

Our Lady of Sorrows and St. Bridget.
112 Twickenham Road. Isleworth. TW7 6DL
Parish Office: 020 8560 1431
isleworth@rcdow.org



Hire of Premises Agreement 2021 – Organisation

Declaration by the Hirer:

I have read and agree to observe and perform the provisions of this Hire Agreement including the terms and conditions set out in the 'Conditions of Hire'. I am over 21 years of age and duly authorised to enter into this Agreement on behalf of the Hirer.

Signed:
Hirer

Date

Print Name:

The Parish Priest permits the Hirer to use the Premises as set out above subject to the terms and conditions contained in the 'Conditions of Hire' attached. The Hire Agreement will not be binding until accepted and signed by the Parish Priest and/or the Parish Administrator. The Parish Priest may decline the request to hire the Premises at any time at his sole discretion.

Signed

Date

Parish Priest/Parish Administrator

Please note that the full hire charge is payable on collection of the access key and completion of this form. A receipt will be issued as proof of payment and confirmation of hire.